



Requirements for applicants to the Interstitial Lung Diseases (ILD) Fellowship

Division of Respiriology and Sleep Medicine - Queen's University.

Kingston, Ontario, Canada.

For sponsored VISA Trainees from the Middle East, please apply also through the Queen's University Postgraduate Medical Education Office (PGME).

***Requirements:**

- Application letter - free form
- Trainee's Curriculum Vitae
- Copy of trainee's MD diploma and Specialty Certification in Respiriology.
- Evidence of English language proficiency through ONE of the following:

Acceptable scores on Tests of English

- Test of English as a Foreign Language (TOEFL) Internet Based Test (iBT) passing score of 93 including a minimum score of 24 on the speaking section, OR
- International English Language Testing System (IELTS) – with a minimum score of 7 in each component.
- Letters of Support from the Program Director or from a Faculty member from the prior training programs:
 - Internal Medicine
 - Respiriology
- Proof of Citizenship (e.g. copy of a passport).
- **Deadline to apply: August 31st of the year prior to commencing the Fellowship.**

*These requirements include those of the Queen's University Postgraduate Medical Education Office (PGME).

Please send all above information to: Onofre Moran-Mendoza, MD, MSc, PhD, FRCPC.
Director, Interstitial Lung Disease Fellowship Program.
Associate Professor, Division of Respiratory and Sleep Medicine.
Queen's University, Kingston, ON Canada
E-mail morano@queensu.ca Phone: (613) 548-1380. Fax: (613) 549-1459
And, Mrs. Sarah Oddell ILD Program Coordinator sarah.oddell@kingstonhsc.ca

Interstitial Lung Diseases (ILD) Fellowship Applicants Selection Process

Applications to the ILD program are received until August 31st of the year prior to commencing the Fellowship (July 1st).

After the required documents (see requirements section above) have been received and reviewed, the ILD Program Director will interview the applicants. Sponsored applicants from Middle East countries should apply through the Postgraduate Medical Education Office (PGME) office. For those considered eligible for the ILD Program, their documents will be sent to the Respiratory Training Program Director and the Division of Respiriology and Sleep Medicine Chair for their opinion; as well as to the PGME office to ensure the applicant complies with the academic and administrative requirements of the University.

- In addition to the ILD Program Director, the Divisional Chair and/or the Respiriology Fellowship Training Program Director may be part of the ILD Fellowship Selection Committee and will interview the applicants.
- After assessing the suitability of the applicants by the Selection Committee and discussing the candidates, the ILD Program Director will determine the applicant to be accepted to the ILD Fellowship Program.
- If there are any concerns about the applicants' suitability or impact on the Respiriology Fellowship Training Program, the ILD Program Director and the Respiratory Training Program Director will meet to discuss them.
- For International applicants, the PGME office will verify that there is an existing sponsorship agreement with their University, or arrange for such agreement.
- When all above requirements are met, the PGME office issues a welcome e-mail, including a letter of appointment (LOA)* and notifies the sponsor.
- Once the LOA is signed by trainee and returned to the PGME Office, PGME will communicate with the College of Physicians and Surgeons of Ontario (CPSO) for the submission of Assessment of Licensing Eligibility through the Credentials Section, Registration Department.
- Once all the above process is completed, the PGME office will guide the prospective trainee to the corresponding VISA and immigration processes.
- Trainees will be required to meet all credentialing requirements to participate in patient care, as required by the Kingston Health Sciences Center, through the Medical Directors Office.

*Notes: The ILD Program Director cannot issue a LOA; however, he/she can issue a conditional letter of acceptance -that will state: **"This offer is conditional based on final approval of the Associate Dean, Postgraduate Medical Education. If approved, an official Letter of Appointment will be forthcoming from the Associate Dean, PGME". Total processing time is 6 to 8 months.**