

Requirements for applicants to the Interstitial Lung Diseases (ILD) Fellowship

Division of Respiriology and Sleep Medicine - Queen's University.

All applicants should also apply through the Queen's University Postgraduate Medical Education Office at

<https://meds.queensu.ca/academics/postgraduate/prospective/admission/fellowships>

Non-sponsored applicants can apply to the Ruth Pattenden ILD Fellowship at:

<https://deptmed.queensu.ca/divisions/respirology/residency/interstitial-lung-diseases-ild-fellowship>

*Requirements:

- Application letter - free form
 - Curriculum Vitae – include citizenship, email address, mail address and phone number.
 - Copy of Medical degree and Specialty Certification in Respiriology.
 - Evidence of English language proficiency through ONE of the following:
Acceptable scores on Tests of English
 - Test of English as a Foreign Language (TOEFL) Internet Based Test (iBT) passing score of 93 including a minimum score of 24 on the speaking section, OR
 - International English Language Testing System (IELTS) – with a minimum score of 7 in each component.
 - Reference – minimum 3 references, including from the Program Director or a Faculty member from previous training programs:
 - Internal Medicine
 - Respiriology
 - Proof of Citizenship (e.g. passport copy).
 - **Deadline to apply: August 31st of the year prior to commencing the Fellowship.**
-

*These requirements include those of the Queen's University PGME.

Please send all above information to: Mrs. Sarah Oddell ILD Program Coordinator at sarah.oddell@kingstonhsc.ca and cc: Onofre Moran-Mendoza, MD, MSc, PhD, FRCPC.
Director, Interstitial Lung Disease Fellowship Program.
Queen's University, Kingston, ON Canada
E-mail morano@queensu.ca Phone: (613) 548-1380. Fax: (613) 549-1459

Interstitial Lung Diseases (ILD) Fellowship Applicants Selection Process

Applications to the ILD program are received until August 31st of the year prior to starting the Fellowship (July 1st).

1. Sponsored applicants from Middle East countries should apply through the Postgraduate Medical Education Office (PGME) office. Documents of applicants with documents completed and sponsorship confirmed by the PGME office are sent to the ILD Fellowship Program Director.
2. After all required documents are received and reviewed, the ILD Program Director and Faculty members of the ILD Fellowship Program will determine which applicants will be offered interviews.
3. The Selection Committee who will interview the applicants includes: the ILD Program Director and Faculty members of the ILD Fellowship Program. The Respiriology Division Chair and the Respiriology Fellowship Training Program Director may be part of the Selection Committee.
4. After reviewing the assessments of the applicants by the Selection Committee and discussing the candidates with the Committee, the ILD Program Director and Faculty members of the ILD Fellowship Program will determine which applicant(s) will be offered a position in the ILD Fellowship Program.
5. The ILD Fellowship Program Director notifies PGME of accepted applicants in the ILD Fellowship Program.
6. Once PGME receives the submission from the ILD program, they complete their review (including the review by the Associate Dean), they send out an official offer to the trainee and the sponsor to request funding confirmation.
7. Sponsors have until the middle of December to confirm funding (for those starting July). If funding is not confirmed, the offer is then rescinded or deferred to the next international start date. If funding is confirmed, PGME sends a welcome email, advises applicant regarding the College of Physicians and Surgeons of Ontario (CPSO) process for applicants to be able to legally practice Medicine in Ontario, and begins the immigration steps with Immigration, Refugee and Citizenship Canada (IRCC).
8. PGME issues letters of Appointment in the Spring, after the IRCC steps are underway.
9. Accepted ILD Fellows will be required to complete all registration requirements set by the Postgraduate Medical Education Office and meet Kingston Health Sciences Centre credentialing requirements in order to start the ILD Fellowship and participate in patient care.

*Notes: The ILD Program Director cannot issue a letter of acceptance; however, he/she can issue a conditional letter of acceptance -that will state: **"This offer is conditional based on final approval of the Associate Dean, Postgraduate Medical Education. If approved, an official Letter of Appointment will be forthcoming from the Associate Dean, PGME".** Total processing time is 6 to 8 months.