## Vacation Requests in Critical Care 2019-2020 KINGSTON only

All vacation and academic leave requests for junior rotations (PGY2-3) at the *KINGSTON ICU* site must be submitted to Laura Garofalo (<u>laura.garofalo@kingstonhsc.ca</u>) via the ICU Vacation Request Form *or* Resident Calendar.

Release for vacation requests for <u>JUNIOR ROTATIONS (PGY2-3)</u> have been segmented into three time periods to minimize the amount of requests submitted at one time. The segments are as follows:

2019-2020 Academic Year Vacation Requests (KINGSTON)	
BLOCKS	DATES
May 13, 8:00 a.m. BLOCKS 1 – 2	
1	July 1 – July 29, 2019
2	July 30 – August 26, 2019
July 2, 8:00 a.m. BLOCKS 3 – 6	
3	August 27 – September 23, 2019
4	September 24 – October 21, 2019
5	October 22 – November 18, 2019
6	November 19 – December 16, 2019
September 3, 8:00 a.m. BLOCKS 8 – 13	
8	January 14 – February 10, 2020
9	February 11 – March 9, 2020
10	March 10 – April 6, 2020
11	April 7 – May 4, 2020
12	May 5 – June 1, 2020
13	June 2 – June 30, 2020

Requests will be considered on a first come, first serve basis. Mandatory academic days will take precedence over vacation.

Those completing a senior rotation (PGY4 and up) in ICU will correspond directly with the Critical Care chief resident, Mackenzie Howatt, at <u>icuchief@gmail.com</u> to arrange requests for no call. Please cc Laura on the correspondence.

\*\*Those completing their ICU rotation in OSHAWA must communicate with Amanda Aquilina (<u>aaquilina@lh.ca</u>) to arrange vacation\*\*