

Vacation Requests in Critical Care 2020-2021

KINGSTON only

All vacation and academic leave requests for junior rotations (PGY2-3 and PGY1 for Gen Surg and Ortho) at the **KINGSTON ICU** site must be submitted to Karen Richardson (karen.richardson@kingstonhsc.ca) via the ICU Vacation Request Form or Resident Calendar.

Release for vacation requests for JUNIOR ROTATIONS (PGY1-3) have been segmented into three time periods to minimize the amount of requests submitted at one time. The segments are as follows:

2020-2021 Academic Year Vacation Requests (KINGSTON)	
BLOCKS	DATES
May 22, 8:00 a.m. BLOCKS 1 – 2	
1	July 1 – July 27, 2020
2	July 28 – August 24, 2020
July 3, 8:00 a.m. BLOCKS 3 – 6	
3	August 25 – September 21, 2020
4	September 22 – October 19, 2020
5	October 20 – November 16, 2020
6	November 17 – December 14, 2020
September 10, 8:00 a.m. BLOCKS 8 – 13	
8	January 12 – February 8, 2020
9	February 9 – March 8, 2020
10	March 9 – April 5, 2020
11	April 6 – May 3, 2020
12	May 4 – May 31, 2020
13	June 1 – June 30, 2020

Requests will be considered on a first come, first serve basis. Mandatory academic days will take precedence over vacation. The maximum number of vacation days we allocate is seven days until four weeks prior to start date of block, as we have many residents on service who request vacation. Additional time may be approved on a first-come, first served basis in the two weeks leading up to the start of block, pending the number of requests and the ability to staff the unit.

Those completing a senior rotation (PGY4 and up) in ICU will correspond directly with the Critical Care chief resident, Emily Reynen, at icuchief@gmail.com to arrange requests for no call. Please cc Karen on the correspondence.

*****Those completing their ICU rotation in OSHAWA must communicate with Patricia Sherwin (psherwin@lh.ca) to arrange vacation*****