

**DEPARTMENT OF MEDICINE  
RESEARCH AWARDS PROGRAM**

**GUIDELINES**

**PURPOSE**

- Primary preference will be given to support junior investigators and new members to the Department to be competitive for external funding.
- Secondary preference will be given to support new research initiatives which are not currently funded and/or represents a new direction for established investigators, that will lead to applications for external peer-reviewed funding.

**TERMS OF ALL THE AWARDS**

- Applications will be reviewed by a research sub-committee of TIME.
- Applicants must be adequately trained, have a protected environment and space to carry out the research, and demonstrate clearly how the study will lead to increased competitiveness for external funding.
- Applicants must indicate which of the 4 grant categories they are applying too:
  - Quality Improvement & Patient Safety
  - Clinical Innovation
  - Medical Education Research
  - One of the CIHR Pillars: Biomedical Research, Clinical Research, Health Services Research or Population & Public Health
- Primary preference will be given to support junior investigators and new members to the Department and proposals leading to enhanced scholarly activity for the applicant(s), such as publication and enhanced competitiveness for external funding.
- Junior investigators (within 5 years of their faculty appointment at application deadline) may receive 2 Departmental internal grants in 5 years.
- Senior investigators (post 5 years of being faculty members at application deadline) may only apply once every 5 years for Departmental internal grants.
- To increase breadth of the benefit from this fund no investigator will be awarded more than 1 grant as PI within each competition year.
- Team or collaborative projects may combine funding allocations if well justified.

**DEPARTMENT OF MEDICINE  
Research Awards Program**

Page 2

- Funds supporting studies that are not initiated within one year of the award must be returned to the Department of Medicine.
- These awards will have a 3-year lifespan unless there are extenuating circumstances (at the approval of the Department Head). Any unused funds must be returned to the department after 3 years.
- All research funds will be held in accounts administered by the Office of Research Services, Queen's University.
- Award recipients will require TRAQ DSS approval and ethics approval prior to the release of any funding.

**APPLICATIONS**

- To apply, applicants must have
  - completed and attach the DOM Research Application Form/Checklist
  - a DOM GFT faculty appointment or equivalent,
  - completed and attach their Canadian Common CV (CIHR format)
  - an updated TIME profile, TIME Network link:  
<https://uniweb.time.queensu.ca/network>
- Applicants must outline their precise role in the project (the role of the co-applicants must also be delineated clearly).
- Detailed justification for each budget item is required.
- One or two pages of preliminary data may be appended (i.e. no other appendices permitted).
- If this application is part of a parallel application to an external funding agency, the Department requests that applicants that were successfully funded by the external agency return the DOM Research Award.
- Submission Deadline: **Wednesday, May 13, 2020, by 4pm.**
- Please send applications electronically to Salwa Nihal at [snc1@queensu.ca](mailto:snc1@queensu.ca)