

# 2020 Translational Institute of Medicine (TIME) Incubator Grant Competition Application Form

## Application Instructions

1. Use 'Arial' Font (11) point in your submission.
2. For PI and co-PIs, include Canadian Common CVs (Biosketch format) with your submission. TIME UNIWeb can be used to generate this CV. CVs are not required for collaborators or other research personnel involved in the study.
3. If requesting "Infrastructure Option" and/or if your research proposal otherwise lists use of contracted services, append a letter of support from the service provider to your application. The letter should include budget justification (quoted cost of contracted service).
4. For DOM PIs and Co-PI's: appropriate DOM Division Chair(s) must be aware of the proposal and provide sign off in the signature section
5. By end of day on the submission deadline, submit your application form, CV's and supporting documents **in a single .pdf document** by email to Salwa Nihal ([snc1@queensu.ca](mailto:snc1@queensu.ca)).

## 1. Project Summary

a) Project Title:

--

b) Project Team:

### Principal Investigator (PI):

First Name:	
Last Name:	
Title at Queen's:	
Department:	
TIME Network profile link:	
Phone:	
Email:	

**Co-PI** (if more than one, copy/paste additional boxes below):

First Name:		
Last Name:		
Title at Queen's:		
Department:		
TIME Netwrk profile link:		
Phone:		
Email:		

**Collaborators** (if more than one, copy/paste additional boxes below):

First Name:		
Last Name:		
Title at Queen's:		
Department:		
TIME Netwrk profile link:		
Phone:		
Email:		

## 2. Funding Requested

a) Provide details on the requested funding:

Funding Amount Requested (Up to \$55k):	
Are you requesting funds from the Infrastructure Option? (Up to an additional \$20k to support research platforms of TIME and/or its partners – see eligible platforms on page 3 of Fund Guidelines):	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes to above, Infrastructure Amount Requested:	

**If requesting “Infrastructure Option”** and/or if your research proposal otherwise lists use of contracted services, include a letter of support from the service provider with your application. The letter should include budget justification (quoted cost of contracted service).

### 3. Research Proposal (maximum 3 pages)

Address the following three headings – research questions, hypothesis and description of proposed research. This section should not exceed a total of 3 pages. References are not included in the page limit. **No appendices or additional pages are permitted.**

- a) State your main research question.
- b) State your hypothesis.
- c) Provide a description of the proposed research, including background, objectives, rationale, significance and justification.

### 4. Research Team (maximum 1 page)

Briefly summarize information related to each team member's role in the proposed project.

- Describe the role of each member and the synergies that will exist between them.
- For junior investigators, include details on how this project will enhance your research program.
- For senior investigators, include details on how this project will move your research program in a new direction.

For PI and co-PIs, include a Canadian Common CV (CIHR format) with your submission. TIME UNIWeb can be used to generate this CV. CVs are not required for collaborators or other research personnel involved in the study.

## Submission Checklist:

By submitting this application as Principal Investigator I agree that:

<b>APPLICATION:</b>	
<input type="checkbox"/>	At least one PI or co-PI for this application holds GFT faculty appointment in Queen's University Department of Medicine.
<input type="checkbox"/>	DOM PIs and Co-PI's: My Division Chair (or if Division Chair is PI or co-PI, Head of Dept. Medicine) is aware of this proposal and has provided signoff in the signature section below.
<input type="checkbox"/>	Canadian Common CV (Biosketch format) for the PI and co-PI are included with this submission. (CVs are not required for collaborators or other research personnel).
<input type="checkbox"/>	If requesting "Infrastructure Option" and/or if your research proposal otherwise lists use of contracted services: A letter of support from the service provider, including budget justification (quoted cost of contracted service), is included with my application.
<input type="checkbox"/>	By end of day on the submission deadline, my application form, CV's and supporting documents will be submitted <b>in a single .pdf document</b> by email to Dr. Salwa Nihal ( <a href="mailto:snc1@queensu.ca">snc1@queensu.ca</a> ).
<b>IF MY APPLICATION IS SUCCESSFUL I UNDERSTAND THAT:</b>	
<input type="checkbox"/>	All successful applicants will be asked to provide a plain language summary that will be used for news articles and posted to TIME Network.
<input type="checkbox"/>	All successful applicants will be responsible for submitting a brief annual report of research progress and outcomes.
<input type="checkbox"/>	A TRAQ DSS must be completed for this project before funding can be released.
<input type="checkbox"/>	Approvals must be in place prior to funding being released, including from (as applicable): Human Ethics; Animal Care; Health & Safety (e.g. Biohazardous Materials)
<input type="checkbox"/>	Publications, abstracts and presentations from the research findings funded by this program must be acknowledged using the affiliation 'Translational Institute of Medicine'.
<input type="checkbox"/>	Per funding guidelines, applicants agree to submit one or more external grants of similar value within 2 years of receiving the TIME award.

## Signatures:

Principal Investigator Name:

---

Co-PI Name:

---

Division Chair Name:

---

Principal Investigator Signature:

---

Co-PI Signature:

---

Division Chair Signature:

---